

ORDINANCE NO. **12441**

AN ORDINANCE relating to the organization and functions of the county executive and deputy county executive, and the departments of development and environmental services, parks and cultural resources, natural resources, and transportation and amending Ordinance No. 11955, Sections 3, 4, 9 and 11 and Ordinance No. 12051, Section 1 and K.C.C. 2.16.

PREAMBLE:

It is appropriate to revise the organization of the executive branch to emphasize strategic planning, to highlight the county's cultural resources programs, and to provide for integrated environmental programs, address span of control issues and gain efficiencies in executive departments.

Metropolitan functions performed by the county shall be operated as distinct functional units as required by Section 230.10.10 of the King County Charter. The council may assign responsibility for services ancillary to and in support of metropolitan functions as it determines appropriate.

The revenues and property of each metropolitan function performed by the county shall be used for that function as required by Section 230.10.10 of the King County Charter. The financial planning for and administration of metropolitan functions shall be conducted consistent with financial policies approved by the council.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. Ordinance 11955, Section 3, is hereby amended to read as follows:

**County executive and deputy county executive.** A. The county executive shall manage and be fiscally accountable for budgeting and strategic planning which shall include the following:

1. Plan, prepare and manage, with emphasis on fiscal management and control aspects, the annual operating and capital improvement budgets;
2. Prepare forecasts of and monitor revenues;
3. Monitor expenditures and work programs in accordance with Section 475 of the charter;
4. Develop and prepare expenditure plans and ordinances to manage the implementation of the operating and capital improvement budgets throughout the fiscal year;

1 5. Develop and use performance indicators to monitor and evaluate the  
2 effectiveness and efficiency of county agencies;

3 6. Formulate and implement financial policies regarding revenues and  
4 expenditures for the county and other applicable agencies;

5 7. Perform program analysis, and contract and performance evaluation review;

6 8. Manage and coordinate the implementation by departments of GMA  
7 requirements;

8 9. Develop proposed policies to address strategic planning, regional planning,  
9 ~~implementation of the county's comprehensive plan~~, economic development, and housing  
10 planning;

11 10. Develop and oversee the county-wide program for implementation of the  
12 county's comprehensive plan; including coordinating (a) the implementation of plans  
13 which are developed by departments; (b) the collection and analysis of land development,  
14 population, housing, natural resource enhancement, and economic activity data to aid  
15 decision making and to support implementation of county plans and programs, including  
16 benchmarks; and (c) the preparation of interlocal agreements between and/or among the  
17 county, cities and providers of necessary urban services such as sewer and water as needed  
18 to address common planning issues;

19 11. Coordinate county and regional planning with public and private agencies;

20 12. Manage programs and develop projects that promote economic  
21 development, assist communities and businesses in creating economic opportunities,  
22 promote a diversified regional economy, promote job creation with the emphasis on  
23 family-wage jobs, and improve county asset management; and

24 13. Develop and manage housing programs and projects that implement GMA  
25 policies and have not been assigned to a department.

26 ~~14. Prepare interlocal agreements between and/or among the county, cities and~~  
27 ~~providers of necessary urban services such as sewer and water as needed to address~~  
28 ~~common planning issues; and~~

29 15. ~~Collect and analyze land development, population, housing, natural resource~~  
30 ~~enhancement, and economic activity data to aid decision making and to support~~

1 ~~implementation of county plans and programs, including benchmarks.~~ The executive may  
2 assign or delegate budgeting and strategic planning functions to employees in the office of  
3 the executive but shall not assign or delegate such functions to any departments.

4 B. The deputy county executive shall, at the discretion of the county executive, assist  
5 the executive in the management of all county agencies except as otherwise provided by the  
6 Charter or by ordinance. The deputy county executive shall manage and be fiscally  
7 accountable for the administrative office of human resources management and cultural  
8 resources.

9 C. OFFICE OF HUMAN RESOURCES MANAGEMENT. The administrative  
10 office of human resources management shall have the following duties:

11 1. Develop proposed and administer adopted policies and procedures for  
12 employment (recruitment, examination and selection), classification and compensation,  
13 and salary administration;

14 2. Administer insured and non-insured benefits programs, including health care  
15 benefits, leave programs, deferred compensation and other special benefits (e.g., dependent  
16 care assistance, wellness and work/family programs);

17 3. Develop proposed and administer adopted human resources proposed policy;

18 4. Provide technical and human resources information services support;

19 5. Develop and administer training and organizational development programs,  
20 including centralized employee and supervisory training and other employee development  
21 programs;

22 6. Develop and administer diversity management and employee relations  
23 programs, including affirmative action plan development and administration, management  
24 and supervisory diversity training, and conflict resolution;

25 7. Develop and administer workplace safety programs, including inspection of  
26 work sites and dissemination of safety information to employees to promote workplace  
27 safety;

28 8. Administer King County's self-funded industrial insurance/worker's  
29 compensation program, as authorized by Title 51, RCW;

1 9. Represent county agencies in the collective bargaining process as required by  
2 RCW 41.56;

3 10. Represent county agencies in labor arbitrations, appeals and hearings  
4 including those set forth in RCW 41.56 and required by K.C.C. Title 3;

5 11. Administer labor contracts and provide consultation to county agencies  
6 regarding the terms and implementation of negotiated labor agreements;

7 12. Advise executive and council on overall county labor and employee policies;

8 13. Provide labor relations training for county agencies, executive, council and  
9 others;

10 14. Oversee the county's unemployment compensation program; and

11 15. Develop and maintain databases of information relevant to the collective  
12 bargaining process.

13 D. OFFICE OF CULTURAL RESOURCES. The administrative office of cultural  
14 resources shall plan, manage and be responsible for administering the county cultural  
15 programs, including but not limited to arts, heritage and historic preservation.

16 SECTION 2. Ordinance 11955, Section 4, is hereby amended to read as follows:

17 **Department of parks and recreation ((cultural resources)) - duties - divisions.**

18 A. The department is responsible to manage and be fiscally accountable for the  
19 maintenance and facilities division and recreation and aquatics division ((~~and cultural~~  
20 ~~resources division~~)).

21 B. MAINTENANCE AND FACILITIES DIVISION. The duties of the division  
22 shall include the following:

23 1. Operate and maintain the county parks, trails and open space systems;

24 2. Develop and maintain an operational master plan and a Capital Improvement  
25 Plan as defined in K.C.C. 4.04;

26 3. Develop specific active park and recreation CIP master plans;

27 a. Develop Project Program Plans, with assistance from project managers in  
28 the department of construction and facility management, that provide the conceptual  
29 framework for active parks and recreation capital projects;

1 b. Assist the department of construction and facility management in the  
2 development of Site Master Plans;

3 c. Approve active park capital project Site Master Plans;

4 4. Coordinate with other departments and divisions as appropriate in the  
5 preparation of county environmental documents or responses to environmental documents  
6 from other governmental agencies;

7 5. Coordinate with other departments and divisions as appropriate in the  
8 preparation of grant applications for park and open space acquisition;

9 C. RECREATION AND AQUATICS DIVISION. The duties of the division shall  
10 include the following:

11 1. Develop, manage and be responsible for recreational programs and services,  
12 including, but not limited to, interpretive programming, that promote appreciation and  
13 understanding of active county parks;

14 2. Develop, manage and be responsible for programs that promote the safe  
15 enjoyment of county-owned swimming pools and guarded swim beaches; and

16 3. Plan, organize, schedule and administer the annual King County Fair, off-  
17 season programs and use of the county fairgrounds with guidance from the King County  
18 Fair Board.

19 ~~((D. CULTURAL RESOURCES DIVISION. The division shall plan, manage and  
20 be responsible for administering the county cultural programs, including but not limited to  
21 arts, heritage and historic preservation.))~~

22 SECTION 3. Ordinance 11955, Section 9, is hereby amended to read as follows:

23 **Department of natural resources - duties - divisions.** A. The department is  
24 responsible to manage and be fiscally accountable for the ~~((natural resources division,))~~  
25 ~~((water pollution control))~~ waste water treatment division, ~~((surface water management))~~  
26 water and land resources division, and solid waste division ~~((, provided that on January 1,~~  
27 ~~1997 the water pollution control division and the surface water management division shall~~  
28 ~~be combined in a water resources division, provided further that a report on how the two~~  
29 ~~divisions can be combined, including information on how revenues and expenditures for~~  
30 ~~water pollution abatement and surface water management responsibilities will continue to~~

1 be clearly delineated, shall be submitted by April 1, 1996 for council review and approval,  
2 and the executive's proposed budget for 1997 shall include the water resources division)).

3 The department shall administer and implement the requirements of sections 201 and 208  
4 of the federal Clean Water Act and other federal and state laws and regulations applicable  
5 to such requirements. The department shall perform the metropolitan water pollution  
6 abatement function (herein referred to as "the water quality program") as set forth in  
7 chapter 35.58 RCW, K.C.C. Title 28 and other federal and state laws and regulations  
8 applicable to such function; provided, that financial planning for and administration of the  
9 water quality program shall be conducted consistent with financial policies approved by  
10 the council. The department shall provide the support to the county's participation in the  
11 regional water supply planning process. ((In addition, t))The department shall provide  
12 support services to the Commission for Marketing Recyclable Materials as established in  
13 K.C.C. 10.20. The department will act to ensure integration of environmental programs  
14 across utility and resource functions and to balance stewardship with economic  
15 development issues. To ensure integration and balanced stewardship through the director's  
16 office the department shall oversee strategic planning using staff resources budgeted in the  
17 department's divisions. Strategic planning may include but not be limited to: integration of  
18 land and water resource protection; coordination of groundwater, water reuse and water  
19 supply plan approval; development of new funding approaches for resource protection;  
20 establishment of new partnerships with businesses, community organizations and citizens;  
21 and better coordination of sewerage and flood control facilities to prevent water quality  
22 degradation.

23 ~~((B. NATURAL RESOURCES DIVISION. The duties of the division shall include~~  
24 ~~the following:))~~

25 ~~((1. Responsible for proposing and implementing policies, plans and programs~~  
26 ~~relating to acquisition, preservation, and stewardship of agriculture, open space, forestry,~~  
27 ~~and other natural resources, including, but not limited to, the following:))~~

28 ~~((a. Develop and update proposed county plans, programs, and policies on~~  
29 ~~natural resource and related environmental issues, including water resources, fisheries,~~  
30 ~~open space, wildlife, and forestry resources;))~~

1 ((b. Serve as the county contact for cities and agencies, providing  
2 appropriate research in support of county initiatives on these issues;))

3 ((c. Implement those policies of the county's comprehensive plan pertaining  
4 to agriculture, forestry, open space and natural resources; and))

5 ((d. Conduct public education forums, develop necessary materials and  
6 initiate needed community involvement programs;))

7 ((2. Implement the county park, open space, trails, agriculture and other natural  
8 resource acquisition programs, including planning, site selection, financing, acquisition  
9 project budget management, and purchasing fee and less than fee interests;))

10 ((3. Protect King County's acquired resource land by taking actions such as, but  
11 not limited to, the following:))

12 ((a. Prepare policies and records management practices to protect the  
13 county's rights to acquired interests in agriculture, forestry, open space and other natural  
14 resource land ensuring to the greatest extent practicable that subsequent county land use  
15 policies remain compatible with the acquired interests; and))

16 ((b. Monitor and enforce the county's property interests and development  
17 rights acquired through the farmlands Preservation Bond Program and the county's other  
18 agriculture, forestry, open space, and other natural resources;))

19 ((4. Review projects and programs and issue regulations such as, but not limited  
20 to, the following:))

21 ((a. Review and comment on all public and private projects and programs  
22 that affect agricultural, forestry, open space and other natural resource land areas and  
23 facilities; and))

24 ((b. Develop and update regulations to protect agriculture, forestry, open  
25 space and other natural resource land areas;))

26 ((5. Provide support to agriculture and forestry programs such as, but not limited  
27 to, the following:))

28 ((a. Coordinate county agriculture support activities with local, state, and  
29 federal government agencies, and initiate agricultural enhancements by contract or through  
30 joint cooperation with one or more of said agencies; and))

1           ~~((b. Develop and implement agriculture and forestry support activities and~~  
 2 ~~economic development programs to enhance the continued economic viability of~~  
 3 ~~agriculture in the county;))~~

4           ~~((6. Coordinate with other departments and divisions as appropriate in the~~  
 5 ~~preparation of grant applications for park, open space, trail, agriculture, forestry and other~~  
 6 ~~natural resource land acquisition;))~~

7           ~~((7. Develop and implement policies, plans and programs relating to current use~~  
 8 ~~taxation of open space, agriculture and timber lands; and))~~

9           ~~((8. Prepare the management plans for protection and use of the natural resource~~  
 10 ~~values of such lands, including dedicated and deeded open space lands acquired by the~~  
 11 ~~county as a conditions of land development approval, prepare budget requests to~~  
 12 ~~implement management plans, and determine appropriate means to execute such~~  
 13 ~~management plans;))~~

14           ~~((C))B. ((WATER POLLUTION CONTROL)) WASTE WATER TREATMENT~~  
 15 ~~DIVISION. The duties of the division shall include the following:~~

16           ~~((1. Administer the metropolitan water pollution abatement function as set forth~~  
 17 ~~in chapter 35.58 RCW, K.C.C. Title 28 and other applicable laws and regulations;))~~

18           ~~((2))1. Administer the functions and programs related to the operation,~~  
 19 ~~maintenance, construction, repair, replacement and improvement of the metropolitan~~  
 20 ~~sewerage system and the financing thereof;~~

21           ~~((3))2. Administer the county's sewage disposal agreements with cities and~~  
 22 ~~special districts;~~

23           ~~((4. Manage environmental protection and wastewater treatment support services~~  
 24 ~~including source control, enforcement pertinent to waste water discharge, biosolids~~  
 25 ~~management, regional water quality protection and public involvement;))~~

26           ~~((5. Provide environmental laboratory support for wastewater treatment,~~  
 27 ~~industrial compliance, and water quality monitoring programs;))~~

28           ~~((6))3. Provide planning~~((;))~~ for the water quality capital program; provide  
 29 ~~design, engineering and construction management services related to the water quality and~~  
 30 ~~surface water management capital programs including new facilities development and~~~~



1 maintenance of the existing infrastructure; and provide support services such as project  
 2 management, environmental review, permit and right-of-way acquisitions, scheduling and  
 3 project control.

4 The council may assign responsibility for services ancillary to and in support of the  
 5 operation and maintenance of the metropolitan water pollution abatement system under  
 6 chapter 35.58 RCW, including, but not limited to, human resources, accounting, budgeting,  
 7 finance, engineering, fleet administration, maintenance, laboratory, monitoring, inspection  
 8 and planning, as it determines appropriate.

9 ~~((D. SURFACE WATER MANAGEMENT DIVISION. The duties of the division~~  
 10 ~~shall include the following:))~~

11 ~~((1. Develop and implement programs, policies, and standards that regulate~~  
 12 ~~drainage in order to enhance and protect water resources;))~~

13 ~~((2. Provide and implement a flood warning system;))~~

14 ~~((3. Inspect owner maintained facilities and perform regular maintenance of all~~  
 15 ~~retention/detention facilities, as required by law;))~~

16 ~~((4. Within available resources, maintain major river channels, and surface and~~  
 17 ~~storm drainage systems as deemed necessary to minimize county liability from flooding~~  
 18 ~~and protect fisheries resources and water quality;))~~

19 ~~((5. Administer the Surface Water Management (SWM) Program under~~  
 20 ~~K.C.C. 9.08 and the billing and collection of storm drainage control rates and charges;))~~

21 ~~((6. Investigate and initiate prevention and enforcement actions related to~~  
 22 ~~surface water run off problems;))~~

23 ~~((7. Prepare and/or update basin and watershed plans and related implementation~~  
 24 ~~measures which protect fisheries, natural resources, water quality, promote ground water~~  
 25 ~~recharge, and which solve and prevent drainage problems;))~~

26 ~~((8. Develop recommendations and agreements for joint cost sharing and~~  
 27 ~~maintenance of SWM facilities affecting other government agencies and public or private~~  
 28 ~~land developments;))~~

29 ~~((9. Coordinate with cities, state and federal agencies to promote watershed~~  
 30 ~~management;))~~

1           ~~((10. Develop and implement groundwater quality programs; and))~~

2           ~~((11. Provide planning, design, engineering and construction management~~  
 3 ~~services related to the surface water management capital program including new facilities~~  
 4 ~~development and maintenance of the existing infrastructure; provide support services such~~  
 5 ~~as project management, environmental review, permit and right-of-way acquisitions,~~  
 6 ~~scheduling and project control:))~~

7           D. WATER AND LAND RESOURCES DIVISION. The duties of the division  
 8 shall include the following:

9           1. Propose and/or update, and implement adopted policies, plans and programs  
 10 relating to water resources, agriculture, open space forestry and other natural resources  
 11 which protect fisheries, natural resources, water quality, ground water, and which solve and  
 12 prevent drainage problems;

13           2. Respond to major river floods and provide comprehensive solutions to local  
 14 drainage problems in unincorporated portions of the county as provided in K.C.C. Title 9,  
 15 the Surface Water Management Program, and other policies established by the council;

16           3. Within available resources, maintain major river channels, and surface and  
 17 storm drainage systems as deemed necessary to minimize county liability from flooding  
 18 and protect fisheries resources and water quality;

19           4. Provide coordination and technical assistance within the county and other  
 20 governments to assist in setting and implementing priorities for water and land resources,  
 21 including collection, monitoring and analysis of data to evaluate the quality of land and  
 22 water resources in the county;

23           5. Review local utility district plans for conformance with King County plans  
 24 and policies, and participate in the process of preparing coordinated water system plans to  
 25 insure conformance with King County plans and policies;

26           6. Plan the surface water management capital program, including new facilities  
 27 development and maintenance of the existing infrastructure;

28           7. Prepare standards for storm water management facilities that are constructed  
 29 as part of land development;

1           8. Provide technical assistance and education to businesses and the general  
2 public to encourage environmental stewardship and reclamation and reuse programs.

3           9. Implement the county park, open space, trails, agriculture, forestry, and other  
4 natural resources acquisition programs, including planning, site selection, financing,  
5 acquisition, project budget management, and purchasing fee and less than fee interests;

6           10. Develop, implement and coordinate agriculture and forestry support  
7 activities and economic development programs to enhance the continued economic  
8 viability of agriculture and forestry in the county;

9           11. Monitor and protect the county's real property and development rights  
10 interests acquired through the Farmlands Preservation Act, Conservation Futures and other  
11 open space and natural resource programs ensuring to the greatest extent practicable that  
12 subsequent county land use policies remain compatible with the acquired interests;

13           12. Develop and implement policies, plans and program relating to current use  
14 taxation of open space, agriculture and timberlands as provided in RCW 84.34 and K.C.C.  
15 20.36.; and

16           13. Prepare and implement the management plans for protection and use of the  
17 natural resource values of county owned lands, dedicated and deeded open space lands and  
18 lands acquired by the county as a condition of land development approval, and determine  
19 appropriate means to execute such management plans.

20           E. SOLID WASTE DIVISION. The duties of the division shall include the  
21 following:

22           1. Manage and operate the county's comprehensive solid waste program on a  
23 self-supporting basis;

24           2. Administer the county's solid waste interlocal agreements with cities and  
25 towns;

26           3. Divert as much material as possible from disposal in a manner which reduces  
27 the overall costs of solid waste management to county residents and businesses, conserves  
28 resources, protects the environment, and strengthens the county's economy;

29           4. Manage and be accountable for all transfer station operations and landfills, as  
30 well as the transportation of waste between county facilities;

1           5. Procure and maintain all capital and operating equipment specific to the solid  
2 waste function;

3           6. Provide planning, design, engineering and construction management services  
4 related to the solid waste capital program including new facilities development and  
5 maintenance of existing infrastructure; provide support services such as project  
6 management, environmental review, permit acquisitions, scheduling and project control;  
7 and

8           7. Actively pursue revenue sources in an effort to maintain the lowest possible  
9 rate structure for the benefit of county residents.

10           SECTION 4. Ordinance 11955, Section 11, is hereby amended to read as follows:

11           **Department of transportation - duties - divisions.** A. The department is  
12 responsible to manage and be fiscally accountable for the road services division, transit  
13 division, fleet administration division, and transportation planning division. The  
14 department shall ~~((administer))~~ perform the metropolitan public transportation function as  
15 set forth in chapter 35.58 RCW, K.C.C. Title 28 and other applicable laws, ~~((and))~~  
16 regulations and ordinances; provided, that financial planning for and administration of the  
17 public transportation function shall be conducted consistent with financial policies as may  
18 be adopted by the council. The department shall administer the county roads function as  
19 set forth in applicable sections of Titles 36 and 47 RCW and other laws, ~~((and))~~ regulations  
20 and ordinances as may apply.

21           B. ROAD SERVICES DIVISION. The division is responsible to design, construct,  
22 maintain and operate a comprehensive system of roadways and other transportation  
23 facilities and services to support a variety of transportation modes for the safe and efficient  
24 movement of people and goods and delivery of services. The duties of the division shall  
25 include the following:

- 26           1. Design, construct and maintain county roads, bridges and associated drainage  
27 facilities;
- 28           2. Design, install and maintain county traffic signs, markings, and signals;
- 29           3. Design, install and maintain bicycle and pedestrian facilities;

1 4. Manage intergovernmental contracts or agreements for services related to  
2 road maintenance and construction and to other transportation programs supporting the  
3 transportation plan;

4 5. Inspect utilities during construction and upon completion for compliance with  
5 standards and specifications; assure that public facilities disturbed due to construction are  
6 restored;

7 6. Perform detailed project development of roads capital improvement projects  
8 that are consistent with the transportation element of the county's comprehensive plan, and  
9 coordinate such programming with the department's Transportation Planning Division and  
10 other county departments and divisions assigned responsibilities for comprehensive plan  
11 implementation;

12 7. Incorporate into the roads capital improvement program those projects  
13 identified in the transportation needs report, community plans, related functional plans, and  
14 elsewhere consistent with the county's comprehensive plan; and

15 8. Prepare, maintain and administer the county road standards.

16 C. TRANSIT DIVISION. The division is responsible for the operation((s)) and  
17 maintenance of a comprehensive system of public transportation services in King County.  
18 The duties of the division shall include the following:

19 1. Provide all necessary customer services including telephone and other  
20 customer information and support systems; manage sales and distribution of fare media,  
21 research, market strategies and marketing functions;

22 2. Implement programs, policies and strategies for the public transit in King  
23 County; develop and schedule new products and services, and manage contract services;

24 3. Develop and implement transportation programs under the Americans with  
25 Disabilities Act of 1990 (ADA) including preparing policy recommendations and service  
26 models and contracting for the delivery of service;

27 4. Deliver and manage transit service in the county including service quality and  
28 service communication functions;

29 5. Manage and maintain the transit system infrastructure, including trolley  
30 power distribution and overhead systems, bases, customer facilities, and the radio

1 communication and data system; provided that (~~within one year of the effective date of~~  
2 ~~this ordinance~~) by no later than December 31, 1996, the department shall report to the  
3 council on progress toward eliminating duplication of field maintenance functions by  
4 consolidating maintenance activities of the road services division and transit division;  
5 provided further that the consolidation of maintenance activities shall occur no later than  
6 January 1, 1998;

7 6. Maintain transit rolling stock including all revenue vehicle fleets and those  
8 vehicles required to support the operation of the transit system, except such vehicles as  
9 may be included in the motor pool; manage a central stores function, unit repair facilities  
10 and all purchasing activities relative to the procurement of the revenue vehicle fleet;

11 7. Manage the design, engineering and construction management functions  
12 related to the transit capital program including new facilities development and maintenance  
13 of existing infrastructure; provide support services such as project management,  
14 environmental review, permit and right-of-way acquisitions, schedule and project control  
15 functions; provided that (~~within one year of the effective date of this ordinance~~) by no  
16 later than December 31, 1996, the department shall report to the council on progress  
17 toward eliminating duplication of engineering functions by acquiring engineering services  
18 for transit-related roadway and parking projects from the road services division; provided  
19 further that the duplication of engineering services shall be eliminated no later than January  
20 I, 1998; and

21 8. Manage Rideshare operations functions including vanpool, carpool, and  
22 regional ridematching programs.

23 The council may assign responsibility for services ancillary to and in support of the  
24 operation and maintenance of the metropolitan public transportation system under  
25 chapter 35.58 RCW, including, but not limited to, human resources, accounting, budgeting,  
26 finance, engineering, fleet administration, maintenance, laboratory, monitoring, inspection  
27 and planning, as it determines appropriate.

28 D. FLEET ADMINISTRATION DIVISION. The duties of the division shall  
29 include the following:

1           1. Acquire, maintain and manage the Motor Pool and equipment revolving fund  
2 for fleet vehicles and equipment including, but not limited to, vehicles for the departments  
3 of parks and cultural resources, natural resources, construction and facilities, and  
4 transportation non-revenue vehicles. Transportation department vehicles determined by  
5 the director to be intricately involved in or related to providing public transportation  
6 services shall not be part of the Motor Pool; provided, the director shall submit a report to  
7 the Council prior to the submission of the executive's 1997 proposed budget describing the  
8 vehicles that are and are not included in the Motor Pool, the uses, ((and)) rates of use, and  
9 costs of maintaining such vehicles, and providing for the inclusion of all such non-revenue  
10 vehicles in the Motor Pool unless otherwise justified in the report and accepted by the  
11 council;

12           2. Establish rates for the rental of equipment and vehicles;

13           3. Establish terms and charges for the sale of any material or supplies which  
14 have been purchased, maintained or manufactured with money from the equipment  
15 revolving fund;

16           4. Manage training programs, stores function, and vehicle repair facilities; and

17           5. Administer the county alternative fuel program and take-home assignment of  
18 county vehicles policy.

19           E. TRANSPORTATION PLANNING DIVISION. The duties of the division shall  
20 include the following:

21           1. Manage and coordinate a grants administration process to identify, prioritize,  
22 and maximize successful grant-funded transportation projects;

23           2. Administer all planning activities associated with roads, transit, and  
24 nonmotorized transportation functions; except that the department, at the discretion of the  
25 executive and with budget approval of the council, may identify a portion of existing  
26 transit planning positions to be retained within the transit division for the purpose of  
27 implementing the six-year transit plan;

28           3. Represent and coordinate the department's participation in regional planning  
29 forums and affairs, provide input to regional planning efforts, monitor state and federal  
30 legislative initiatives and provide input to the county's legislative agenda;

1           4. Develop and maintain transportation system plans and policies including the  
2 transportation element of the county's comprehensive plan, which shall reflect a variety of  
3 transportation modes and needs; prepare support documents to the comprehensive plan  
4 including the transportation needs report; and

5           5. Administer and implement the transportation concurrency management and  
6 mitigation payment system programs supporting the comprehensive plan and development  
7 of a multi-modal transportation system.

8           SECTION 5. Ordinance No. Section 1 is hereby amended to read as follows:

9           **Department of development and environmental services - duties - divisions. A.**

10          The department is responsible to manage and be fiscally accountable for the building  
11 services division, land use services division, and administrative services division, provided  
12 that January 1, 1997 the building services division will be separated into a large projects  
13 building services division and a small projects building services division, and provided  
14 further that the executive shall submit a report to the council by June 30, 1996 describing  
15 how the separation will be accomplished. Small projects shall include and be limited to  
16 building permits for new single family dwelling units, remodels and additions to single  
17 family dwelling units, and building permits for townhouse, apartment, commercial and  
18 industrial new construction, remodels or additions of 10,000 square feet of building space  
19 or less. The director of the department shall be the county planning director, building  
20 official, fire marshal, zoning adjuster, and the responsible official for purposes of  
21 administering the state environmental policy act, and may delegate those functions to  
22 qualified subordinates.

23           **B. BUILDING SERVICES DIVISION.** The division shall be responsible for  
24 ensuring consistent and efficient administration of environmental, building and land use  
25 codes and regulations for commercial and residential projects by means of permit review  
26 and approval, construction inspections and public information. The duties of the division  
27 shall include the following:

- 28           1. Permit center and public information;
- 29           2. Building plan and application review, including fire, fire-flow, building,  
30 mechanical, barrier-free, energy, security and other uniform code reviews;



1           3. Site review, including engineering and sensitive areas review of permit  
2 applications;

3           4. Inspections, including new-construction inspections for compliance with site,  
4 fire and building code requirements; and

5           5. Pursue and resolve code violations, including preparing for administrative or  
6 legal actions, evaluating the division's success in obtaining compliance with King County  
7 rules and regulations and designing measures to improve compliance.

8           C. LAND USE SERVICES DIVISION. The division shall be responsible for the  
9 effective processing and timely review of land development proposals, including zoning  
10 variance and reclassification, master drainage plans, variances from the surface water  
11 design manual and the King County road standards, sensitive area, subdivision, right-of-  
12 way use, urban planned development, clearing and grading, shoreline, special use and  
13 conditional use applications. The duties of the division shall include the following:

14           1. Permit center and public information;

15           2. Plan review, including the review of applications for compliance with  
16 shorelines, sensitive areas, subdivision and other zoning regulations, road standards and  
17 variances from the surface water design manual, as well as community plans and utility  
18 comprehensive plans;

19           3. Engineering review and inspection, including the review of clearing and  
20 grading applications and review of engineering plans for compliance with adopted road and  
21 drainage standards and specifications;

22           4. Development inspection, including inspection of construction activity to  
23 ensure compliance with approved plans and codes;

24           5. Develop and assist in implementing local and subarea specific plans for urban  
25 and rural areas, consistent with the comprehensive plan;

26           6. Develop proposed policies to address long-range comprehensive land use  
27 planning and analyze and provide proposed updates to the comprehensive plan on an  
28 annual basis;

1           ~~((7. Review local utility district plans for conformance with King County plans~~  
2 ~~and policies, and participate in the process of preparing coordinated water system plans to~~  
3 ~~insure conformance with King County plans and policies;))~~

4           87. Develop proposed county plans, programs and policies and implementing  
5 regulations on environmental issues, including environmentally sensitive areas and mineral  
6 resources; and serve as the contact for cities and agencies, providing appropriate research  
7 in support of county initiatives on these issues;

8           98. Administer the State Environmental Policy Act and act as lead agency,  
9 including making the threshold determinations, determining the amount of environmental  
10 impact and reasonable mitigation measures, and coordinating with other departments and  
11 divisions in the preparation of county environmental documents or in response to  
12 environmental documents from other agencies; and

13           109. Monitor the cumulative effects of the county's comprehensive plan and  
14 other plans, policies and laws intended to protect natural and community resources while  
15 permitting development and growth, and providing periodic status reports to the executive  
16 and council.

17           D. ADMINISTRATIVE SERVICES DIVISION. The division shall provide  
18 support services throughout the department, including personnel and payroll support,  
19 budget support, financial services, information services, facilities management and support,  
20 records

21           **SECTION 6. Development of Mission and Financial Policies for the Water and**  
22 **Land Resources Division.** The executive is directed to develop the mission and financial  
23 policies for the Water and Land Resources Division taking into account interested parties,  
24 including members of the council and members of the Citizens' Water Quality Advisory  
25 Committee. A report on the mission and financial policies shall be included with the  
26 submittal by the executive of the proposed budget for 1997.

27           **SECTION 7. Assignment of Parks Department duties to another Department.**  
28 The executive is directed to evaluate and recommend to the council whether the duties now  
29 assigned to the Parks Department can be effectively and efficiently managed in another

1 Department. The recommendation should be included with the submittal by the executive  
2 of the proposed budget for 1997 or by April 1, 1997.

3 **SECTION 8. Transition provisions for organizational changes effective January**  
4 **1, 1997.** A. The council finds that it is in the best interest of the county to authorize the  
5 executive and management of the revised departments, divisions and administrative offices  
6 to take steps necessary to ensure the organizational changes set forth in this ordinance are  
7 in place and effective on January 1, 1997 without disruption in services and functions  
8 provided and performed by the county.

9 B. Accordingly, the executive is authorized and directed to undertake preparatory  
10 activities in 1996 necessary to effectuate the organizational changes set forth in this  
11 ordinance and within authorized levels of full-time equivalent employees and  
12 appropriations, such activities to include, without limitation, the following:

- 13 1. Appointing in 1996 of managers of divisions established under this ordinance;
- 14 2. Filling new positions pursuant to the organizational changes effected by this  
15 ordinance and in compliance with provisions of K.C.C. Title 3, particularly  
16 K.C.C. 3.15.040 regarding the requirements to create new classifications and assign pay  
17 ranges to said classifications;
- 18 3. Issuing public rules and executive and departmental orders and procedures;
- 19 4. Expending funds for such activities.

20 D. Upon appointment such managers shall retain their current positions, or assume  
21 other authorized vacant positions, and salary ranges approved for those positions until such  
22 time as new division manager positions are created and salary ranges assigned. In addition  
23 to the duties of their currently authorized positions, the managers may make personnel,  
24 organizational and budget decisions or recommendations, to the extent permitted by  
25 applicable law, for the new divisions established under this ordinance.

26 **SECTION 9. Effective Dates.** Sections 1, 2, 3, and 5 of this ordinance shall take  
27 effect on January 1, 1997. All other sections of this ordinance shall take effect as provided  
28 in the King County Charter.

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SECTION 10. Severability. The provisions of this ordinance shall be effective in all cases unless otherwise provided by federal law. The provisions of this ordinance are separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or other portion of this ordinance or the invalidity of the application thereof to any person or circumstance shall not affect the validity of the remainder of this ordinance or the validity of the application to other persons or circumstances.

INTRODUCED AND READ for the first time this 10<sup>th</sup> day of June, 1996  
PASSED by a vote of 11 to 1 this 3<sup>rd</sup> day of September, 1996.

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

Gene Hague  
Chair

ATTEST: Donald G. Peterson  
Clerk of the Council

APPROVED this 13<sup>th</sup> day of September, 1996,  
Ray Fodre  
King County Executive

Attachments: None